

DRAFT

October 21, 2020

The Board of Commissioners of Great Neck Park District held a Remote Live Stream Public Meeting on the above date at 11:00 A.M.

Present were Commissioners Robert A. Lincoln, Jr., Frank S. Cilluffo, Tina M. Stellato, Superintendent Jason R. Marra, Assistant Superintendent of Parks Anthony DiDomenico, Counselor Chris Prior, Finance Director Steve Kessler and Secretary to the Board Dorina Bradley.

The Minutes of the meeting of September 23, 2020 were presented and Commissioner Cilluffo moved, Commissioner Lincoln seconded and it was unanimously carried to approve the above referenced minutes.

- I. Request to Employ:
 - a. Superintendent Marra presented the request to employ recommendations. After review, Commissioner Lincoln moved, Commissioner Cilluffo seconded and it was unanimously carried to approve the request to employ recommendations as presented. A copy of the recommendations is annexed to these minutes.
- II. Finance:
 - A. Treasurer's Report for Month Ending June 30, 2020 was read and accepted as presented.
 - B. Budget Transfer-Commissioner Lincoln moved, Commissioner Cilluffo seconded and it was unanimously carried to approve the budget transfer as submitted. A copy of which is annexed to these minutes.
- III. Request to Purchase-

Superintendent Marra presented the Request to Purchase items a copy of which is annexed to these minutes.
- IV. New Business:
 - A. Professional Service Agreement with Top Shelf Hockey-Commissioner Lincoln moved, Commissioner Cilluffo seconded and it was unanimously carried to enter into an agreement with Top Shelf Hockey in the amount of \$25,000 on a trial basis for three months and as more specifically stated in said agreement.
 - B. Program instructor for an extended period of time at \$300 per hour and not to exceed \$1,000 per trip for travel expenses.
- V. Correspondence:
 - A. From the Village of Great Neck Estates, Public hearing Notice Re: 81 Cedar Drive- Chairperson Stellato noted that this has no effect on the Park District.
 - B. Notice to Property Owners Re: 35 Arrandale Avenue-Chairperson Stellato noted that this has no effect on the Park District.
 - C. Notice to Property Owners Re: 62 Arrandale Avenue-Chairperson Stellato noted that this has no effect on the Park District.
 - D. From Beverly Machtinger commending the Commissioners and entire staff for their outstanding job of getting the district open in a safe and measured way. The members of the Board noted that this was a very nice letter and to let these compliments known to the staff.

- VI. Election:
Receipt of statement of candidacy and 7 pages of petitions containing 59 signatures on September 29th, nominating Tina M. Stellato as a candidate for the office of Commissioner of the Great Neck Park District to be voted for at the Park District Election held on Tuesday, December 8th, 2020 for a three-year term commencing January 1, 2021.

There being no further business the meeting adjourned at 11:39 AM.

Commissioner

MEMORANDUM

To: Board of Commissioners

From: Jason R. Marra

Re: Purchases for the Public Action Work Session/Meeting on Wednesday, October 21, 2020

- I. Request to Purchase from
- A. **Advanced Pump, Motor & Controls** – labor, material and equipment necessary to repair the cooling tower motor at Parkwood (including disassembling the motor, replacing bearings, connecting to shaft and rewiring) to keep the ice rink slab chilled at a cost of \$1,565 (A7265-4750);
 - B. **Best Tree Service** – labor, material and equipment necessary to remove a hazardous tree that fell from a neighbor’s property onto the fence near Court No. 2 at Allenwood Park at a cost of \$1,600 (A7110-4750-1);
 - C. **CivicPlus** – mobile application: implementation and support costs (Year 1 prorated to CivicEngage renewal) at a cost of \$6,449.32 (A7020-4050);
 - D. **Steve Cronin** – program payout for 2020 fall basketball clinics at Memorial Field for revenue collected from 68 registrants as of October 6, 2020, at a cost of \$3,825 (A7145-4580);
 - E. **Dell Marketing, LLP** – two (2) Dell Notebook computers with docking stations and two (2) Microsoft Office 2019 standard licenses at a cost of \$3,219.75 (A7020-2250);
 - F. **Thalia Gavril** – program payout for 2020 fall yoga classes for revenue collected from 28 participants at a cost of \$1,434 (A8145-4580);
 - G. **Landscape Structures** – 50 replacement red cores (of 135 red cores) for the Allenwood Park playground at a cost of \$1,983.75 (A7110-4740);
 - H. **Leaf Capital Funding LLC** – a 60-month lease (at \$29 a month) for a Brother color copier system for the Parkwood Tennis Center at a cost, including the \$99 documentation fee, for the full five-year term of \$1,839 (A7281-4040);

- I. **New York State & Local Retirement System** – our 2020 contribution to the Retirement System (due no later than December 15, 2020) at a cost of \$753,659 (A9010-8000);
- J. **Old Village Tree Service** – labor, material and equipment necessary to remove unstable, storm-damaged Elm tree from Steppingstone Park and to grind its stump at a cost of \$1,575 (A7110-4750-1);
- K. **Syosset Truck Sales, Inc.** – labor, material and equipment necessary to repair front and rear brakes on our 2009 International truck (including replacement brake drums and all brake shoes), to replace a marker light bulb and to perform a New York State inspection at a cost of \$2,471 (A7020-4750) and
- L. **UR Swim, LLC** – swim camp services for the week of August 17 through 21, 2020, at a cost of \$3,750 (A7145-4580).

Commissioner Cilluffo moved, Commissioner Lincoln seconded and it was unanimously carried to approve I, A through L.

ii. Request to Open Additional 2020 Blanket Purchase Order to

Aloysius Hoey for Medicare reimbursement for 2020 in an amount not to exceed \$1,446 (A9060-8000);

Commissioner Lincoln moved, Commissioner Cilluffo seconded and it was unanimously carried to approve the aforementioned request to open additional blanket PO.

iii. Request to Increase Purchase Orders

- A. No. 200119 to **McLaughlin & Stern** (originally approved by the Board [per SNK] on January 14, 2020, in the amount of \$30,000 [A7020-4540] for annual legal services) by an additional \$30,000 for additional legal services rendered and to be rendered this year;
- B. No. 200125 to **Town of North Hempstead/SWMA** (originally approved by the Board at its January 23, 2020, business meeting in the amount of \$10,000 [A7110-4750] for tipping fees for debris removed from our parks and grounds in 2020) by an additional \$10,000 due to abnormally large amounts of refuse because of the unforeseen number of trees downed during storms this year; and

Commissioner Cilluffo moved, Commissioner Lincoln seconded and it was unanimously carried to approve the aforementioned request to increase purchase orders.

- C. No. 200396 to **Stephen Warren** (originally approved by the Board [per SNK] on March 19, 2020, in the amount of \$1,736.20 [A9060-8000] for Medicare reimbursement in 2020) by an additional \$1,156.80 as Mrs. Warren started collecting Social Security this past May and is now eligible to have her Medicare premiums reimbursed.

J.R.M.

:jr